

Notice of Non-key Executive Decision

Subject Heading:	Heath Drive SCH805 – pay and display / cashless parking bay amendment
Cabinet Member:	Cllr Barry Mugglestone Cabinet Lead – Environment
SLT Lead:	Barry Francis Director of Neighbourhoods
Report Author and contact details:	Diane Bourne Schemes Manager diane.bourne@havering.gov.uk 01708 434871
Policy context:	Havering Local Development Framework (2008)
Financial summary:	Estimated cost of £0.001m to be funded from cost centre A26910, Schemes budget
Relevant OSC:	Places Overview & Scrutiny Sub Committee
Is this decision exempt from being called-in?	Yes – Non-Key

The subject matter of this report deals with the following Council Objectives

Communities making Havering	[X]
Places making Havering	[X]
Opportunities making Havering	[X]
Connections making Havering	[X]

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

Following a recommendation of the Highways Advisory Committee on 30th March 2021 this Executive Decision seeks approval to commence statutory consultation on the alteration of an existing 'pay and display / cashless parking bay' on Heath Drive as follows:

- I. reducing the bay by approximately 11 metres from its northern end and introducing 'at any time' waiting restrictions over the relevant 11 metre length of highway; and
- II. extending the bay by approximately 6 meters from its southern end and removing the existing 'at any time' waiting restrictions from relevant 6 metre length of highway (as shown on the drawing in Appendix A)

If at the close of consultation no objections are received to the proposals above, the scheme should proceed to full implementation. In the case of receipt of objections an objection report, will be submitted seeking an approved way forward.

AUTHORITY UNDER WHICH DECISION IS MADE

Authority under which decisions are made

2.1 Article 9 Power of the Executive to make decisions.

Part 3, Section 2.5, paragraph (s) To consider recommendations of the Highways Advisory Committee relating to highways and traffic schemes and to make decisions relating to them.

1.2 Part 3, Section 2.6, paragraph (y) Portfolios to be assigned to individual Cabinet Members - Highways & Traffic Schemes

STATEMENT OF THE REASONS FOR THE DECISION

In January 2020 our local MP's office wrote to Havering Council advising of concerns raised to them by a resident in regards to sight lines of driver exiting Heath Close on to Heath Drive. The issues with the sight lines are caused by vehicles parking in the pay and display / cashless parking bay' located opposite numbers 5 to 9 Heath Drive.

There is a slight bend in Heath Drive and the location of the existing pay and display/ cashless parking bay, it is apparent that sight lines for vehicles exiting Heath Close on to Heath Drive could be improved.

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Officers favour a reduction of the aforementioned 'pay and display / cashless parking bay' at its northern end extending the no waiting at any time restrictions as this reduction to the parking bay will give drivers exiting Heath Close a further 11m of clear sight lines of vehicles travelling northbound on Heath Drive.

This reduction would see the loss of two parking bays therefore to compensate for the loss of the parking provision officers propose to increase to the pay and display / cashless parking bay at its southern end by approximately 6m and remove the existing no waiting at any time restrictions by 6m. This increase to the southern end will reduce the loss of parking provisions whilst still maintaining a safe distance from the junction of Heath Drive and Main Road.

In October 2020 Ward Councillors were sent a copy of the proposed design and all three Ward Councillors were in support.

Approval was received at the Highways Advisory Committee on the 30th March 2021 to formally advertise these proposals to improve sight lines and road safety for drivers exiting Heath Close.

OTHER OPTIONS CONSIDERED AND REJECTED

No other options were considered.

PRE-DECISION CONSULTATION

All schemes are presented on Calendar Brief prior to any consultation or design.

Ward Councillors are in support of these proposals.

Approval was received at the Highways Advisory Committee on the 30th March 2021 to formally advertise.

<https://democracy.havering.gov.uk/documents/s50140/HAC%20permission%20to%20advertise%20-%20NC%20SH%20approved.pdf>

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Diane Bourne

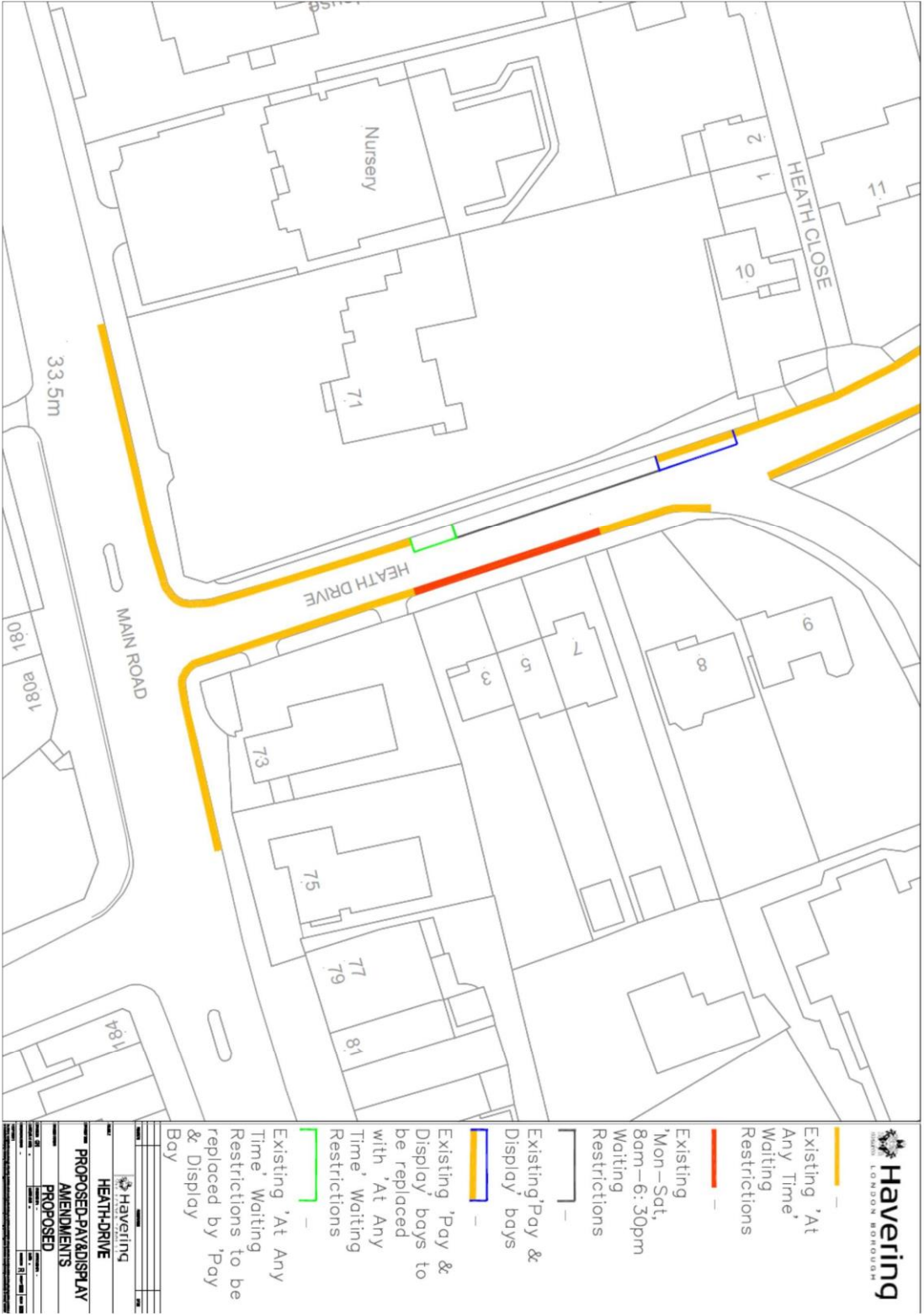
Designation: Schemes Manager

Signature:



Date: 19/04/2022

Appendix A – Heath Drive



Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

Here Officers seek approval for the amendment of the pay and display/ cashless parking bays and removal/ extension of part of no waiting at any time restrictions in Heath Drive, that pursuant to the Council's Constitution requires an executive decision by the Lead Member for Environment.

The Council's power to make an order regulating or controlling vehicular traffic on roads is set out in Part I of the Road Traffic Regulation Act 1984 ("RTRA 1984") with the power to designate parking places set out under part IV of the RTRA 1984.

Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure)(England & Wales) Regulations 1996 (SI 1996/2489) are complied with. The Traffic Signs Regulations & General Directions 2016 govern road traffic signs and road markings.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which do not accord with the officer's recommendation. The Council must be satisfied that any objections to the proposals were taken into account.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

FINANCIAL IMPLICATIONS AND RISKS

The estimated costs of £0.001m which include advertising costs and implementing the proposal as described above and shown on the attached plan will be met from the 2022/23 A26910, Schemes budget which at the time of this report has sufficient available budget.

This is a standard project for Schemes and there is no expectation that the works cannot be contained within the cost estimate. In the unlikely event of an overspend, the balance would need to be contained within the overall Public Realm budget.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

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The proposal can be delivered within the standard resourcing within Street Management, and has no specific impact on staffing/HR issues.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

Havering has a diverse community made up of many different groups and individuals. The council values diversity and believes it essential to understand and include the different contributions, perspectives and experience that people from different backgrounds bring.

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The council demonstrates its commitment to the Equality Act in its decision-making processes, the provision, procurement and commissioning of its services, and employment practices concerning its workforce. In addition, the council is also committed to improving the quality of life and wellbeing of all Havering residents in respect of socio-economics and health determinants.

These measures improve road safety for all road users.

Blue badge holders can park in the parking bays free of charge whilst displaying their badge, this will improve their mobility around the borough and will encourage them not be isolated indoors.

There is unrestricted parking bays further along Heath Drive that drivers can use free of charge and for an unlimited time.

The EQHIA form is attached as Appendix B to this report..

ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

The reduction in the parking provision may discourage drivers from using this facility and therefore this may reduce emissions in line with the Climate Change Action Plan 2021.

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BACKGROUND PAPERS

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Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal **agreed**

~~Proposal NOT agreed because~~

Details of decision maker

Signed

Barry Mugglestone

Name: **Councillor Mugglestone**

Officer: Lead Member for Environment

Date: 27/07/2022

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____

Appendix B



Equality & Health Impact Assessment (EqHIA)

Document control

Title of activity:	Heath Drive SCH805 – pay and display / cashless parking bay amendment
Lead officer:	Joanna Blair
Approved by:	Diane Bourne
Date completed:	06/04/2022
Scheduled date for review:	06/04/2022

Please note that the Corporate Policy & Diversity and Public Health teams require at least **5 working days** to provide advice on EqHIAs.

Did you seek advice from the Corporate Policy & Diversity team?	ED to be sent to diversity for approval
Did you seek advice from the Public Health team?	No
Does the EqHIA contain any confidential or exempt information that would prevent you publishing it on the Council's website?	No

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Please note that EqHIAs are **public** documents and must be made available on the Council's [EqHIA webpage](#).

Please submit the completed form via e-mail to EqHIA@havering.gov.uk thank you.

1. Equality & Health Impact Assessment Checklist

Please complete the following checklist to determine whether or not you will need to complete an EqHIA and ensure you keep this section for your audit trail. If you have any questions, please contact EqHIA@havering.gov.uk for advice from either the Corporate Diversity or Public Health teams. Please refer to the Guidance in Appendix 1 on how to complete this form.

About your activity

1	Title of activity	Heath Drive SCH805 – pay and display / cashless parking bay amendment		
2	Type of activity	Amendment of pay and display / cashless parking bay and removal of no waiting at any time restrictions		
3	Scope of activity	Amendment of pay and display / cashless parking bay and removal of no waiting at any time restrictions. Amendment of the northern end of the parking bay and extension of the southern end.		
4a	Are you changing, introducing a new, or removing a service, policy, strategy or function?	Yes	If the answer to <u>any</u> of these questions is 'YES', please continue to question 5 .	If the answer to <u>all</u> of the questions (4a, 4b & 4c) is 'NO', please go to question 6 .
4b	Does this activity have the potential to impact (either positively or negatively) upon people (9 protected characteristics)?	Yes		
4c	Does the activity have the potential to impact (either positively or negatively) upon any factors which determine people's health and wellbeing?	Yes		
5	If you answered YES:	Please complete the EqHIA in Section 2 of this document. Please see Appendix 1 for Guidance.		
6	If you answered NO:			

Completed by:	Joanna Blair
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Date:	06/04/2022
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1. The EqHIA – How will the strategy, policy, plan, procedure and/or service impact on people?

Background/context:

In January 2020 our local MP's office wrote to Havering Council advising of concerns raised to them by a resident in regards to sight lines of driver exiting Heath Close on to Heath Drive. The issues with the sight lines are caused by vehicles parking in the pay and display / cashless parking bay' located opposite numbers 5 to 9 Heath Drive.

Officers favour a reduction of the aforementioned 'pay and display / cashless parking bay' at its northern end, this reduction will give drivers exiting Heath Close a further 11m of clear sight lines of vehicles travelling northbound on Heath Drive.

This reduction would see the loss of two parking bays therefore to compensate for the loss of the parking provision Officers propose a slight increase to the pay and display/cashless parking bay at its southern end by approximately 6m and removal of the existing no waiting at any time restrictions by 6m.. This increase will reduce the loss of parking provisions whilst still maintaining a safe distance from the junction of Heath Drive and Main Road.

Who will be affected by the activity?

All road users especially residents of Heath Close will have their sight lines improved and safety improved when exiting Heath Close.

Users of the payment parking bays will be disadvantaged as the parking provision would be reduced and they would have to find another provision.

Vehicles will not be able to park on the no waiting at any time restrictions, however they can still load and unload goods and alight passengers.

Blue badge holders can park for up to three hours on the no waiting at any time restrictions and they can park in the payment parking bays free of charge whilst displaying their badge.

There will be some physical and visual impact from the required signing and lining works.

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Protected Characteristic - Age:		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of age
Positive		
Neutral	✓	
Negative		
Evidence:		
Sources used:		
<ul style="list-style-type: none">		

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Protected Characteristic - Disability:		
<i>Please tick (✓) the relevant box:</i>		Overall impact:
Positive	<input type="checkbox"/>	Physical Disability:
Neutral	<input checked="" type="checkbox"/>	Blue badge holders can park on the no waiting at any time restrictions for up to three hours when displaying their blue badge.
Negative	<input type="checkbox"/>	Blue badge holders can park in the on street payment parking bays free of charge whilst displaying their badge.
Evidence:		
<ul style="list-style-type: none">•		

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Protected Characteristic - Sex/gender:		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of sex/gender
Positive	<input type="checkbox"/>	
Neutral	<input checked="" type="checkbox"/>	
Negative	<input type="checkbox"/>	
Evidence: 		
Sources used: <ul style="list-style-type: none">•		

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Protected Characteristic - Ethnicity/race: Consider the impact on different ethnic groups and nationalities		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of Ethnicity/race
Positive		
Neutral	✓	
Negative		
Evidence:		
Sources used: <ul style="list-style-type: none">•		

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Protected Characteristic - Religion/faith		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of Religion/faith
Positive		
Neutral	✓	
Negative		
Evidence:		
Sources used:		

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Protected Characteristic - Sexual orientation		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of sexual orientation
Positive	<input type="checkbox"/>	
Neutral	<input checked="" type="checkbox"/>	
Negative	<input type="checkbox"/>	
Evidence: .		
Sources used: 		

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Protected Characteristic - Gender reassignment: Consider people who are seeking, undergoing or have received gender reassignment surgery, as well as people whose gender identity is different from their gender at birth

*Please tick (✓)
the relevant box:*

Positive

Neutral

Negative

Overall impact:

Parking restrictions are applied irrespective of gender reassignment

Evidence:

Sources used:

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Protected Characteristic - Marriage/civil partnership: Consider people in a marriage or civil partnership		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of marriage/civil partnership
Positive	<input type="checkbox"/>	
Neutral	<input checked="" type="checkbox"/>	
Negative	<input type="checkbox"/>	
Evidence: •		
Sources used:		

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Protected Characteristic - Pregnancy, maternity and paternity		
<i>Please tick (✓) the relevant box:</i>		Overall impact: Parking restrictions are applied irrespective of pregnancy, maternity and paternity.
Positive	<input type="checkbox"/>	
Neutral	<input checked="" type="checkbox"/>	
Negative	<input type="checkbox"/>	
Evidence: 		
Sources used: 		

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Health & Wellbeing Impact: Consider both short and long-term impacts of the activity on a person's physical and mental health, particularly for disadvantaged, vulnerable or at-risk groups. Can health and wellbeing be positively promoted through this activity? Please use the Health and Wellbeing Impact Tool in Appendix 2 to help you answer this question.	
<i>Please tick (✓) all the relevant boxes that apply:</i>	
Positive	<input type="checkbox"/>
Neutral	<input checked="" type="checkbox"/>
Negative	<input type="checkbox"/>
Overall impact: The extension of at any time waiting restrictions around the junction with Heath Close will increase road safety, sight lines and increase access for the emergency and Council vehicles, which would reduce accidents and worry for residents / visitors using the public carriageways and footways. Although the reduction in parking provision may increase their stress levels as the amount of available parking space would be reduced and they would have to find alternative parking for their vehicle. The no waiting at any time proposals will improve road safety and will have street cleaning benefits. Blue badge holders may be disadvantaged as they will only be able to park on the proposed no waiting at any time restrictions for up to 3 hours. Blue badge holders can park in the payment parking bays for free whilst displaying their badge, this might encourage them to not be isolated indoors and may improve their mobility around the borough. Do you consider that a more in-depth HIA is required as a result of this brief assessment? Please tick (✓) the relevant box <div style="text-align: right;">Yes No <input checked="" type="checkbox"/></div>	
Evidence: To be added.	
Sources used:	

Socio – Economic impact:	
<i>Please tick (✓) the relevant box:</i>	
Positive	<input type="checkbox"/>
Neutral	<input checked="" type="checkbox"/>
Negative	<input type="checkbox"/>
Overall impact: There are unrestricted parking bays further along Heath Drive where drivers can park for free and for an unlimited time. Evidence:	

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Sources used:

2. Review

In this section you should identify how frequently the EqHIA will be reviewed; the date for next review; and who will be reviewing it.

Review: 06/04/2022

Scheduled date of review: 06/04/2022

Lead Officer conducting the review: Joanna Blair

Please submit the completed form via e-mail to
EqHIA@havering.gov.uk

Thank you.